



# PUBLIC RECORDS REQUEST

*Your request to review Town of Danville records is governed by the California Public Records Act, Government Code Section 7920.000-7920.200. In an effort to provide better customer service, the Town requires the following information:*

Date of request

First name

Last name

Business name

Street address: city, state and zip code

Phone number

Email address

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Records Requested:

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Reason for requesting records (Optional - to help us choose the correct information and format in response to this request)