

Town of Danville



Master Fee Schedule

For User and Cost Recovery Fees

Fiscal Year 2023/24

Ordinance No. 98-06

Resolution 42-2023

Adopted by the Danville Town Council June 6, 2023

Effective July 1, 2023

Development Services and Community Development Fees

Effective

August 7, 2023

Master Fee Schedule 2023/24

MISCELLANEOUS

	Fee For Service
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$250
Street Light Pole Banner Permit	\$100
Electric Vehicle (EV) Charging Station Fee Level 2 stations	\$0.45 per kwh plus \$1 Access Fee
Electric Vehicle (EV) Charging Station Fee Level 3 stations	\$0.55 per kwh plus \$1 Access Fee

CITY CLERK

City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$48
Civil Marriage Ceremony Fee	\$200

FINANCE

Town Financial Plan ¹	\$25
Town Comprehensive Annual Financial Report ¹	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License Fees	Per Ordinance 93-3
Credit Card Processing Fee	2.99%, \$2.00 Minimum

¹The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at www.danville.ca.gov

Master Fee Schedule 2023/24

POLICE

	Fee For Service
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense \$50 – second offense \$150 – third offense \$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge
Fix-It Ticket Non-Resident Fee	\$10

Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost Officer: \$156.44/hr.; \$102.64 Overtime Sergeant: \$177.96/hr.; \$118.72 Overtime

Fees Assessed by Outside Agencies	<u>Actual cost to include but not limited to the following:</u> Lab Costs to include: Urine Test Breath Test Blood Test Blood Withdrawal Services Toxicology Analysis to include: Acid/Neutral Drug Screen Basic Drug Screen Comprehensive Drug Screen Specialty Drug Screens Rush Analysis
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Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Resident)	Nonprofit	Private	Commercial	Government*
Danville Community Center				
Valley Oak & Las Trampas w/Kitchen	\$192	\$259	\$362	\$148
Valley Oak w/Kitchen	\$173	\$235	\$327	\$134
Las Trampas Room	\$43	\$58	\$81	\$33
Arts & Crafts Room	\$26	\$35	\$49	\$20
Lounge	\$26	\$35	\$49	\$20
Town Green Hourly w/Bandstand	\$81	\$109	\$152	\$62
Library				
Mt. Diablo Room	\$47	\$63	\$89	\$37
Town Meeting Hall				
Auditorium	\$63	\$86	\$119	\$49
Village Theatre				
Art Gallery	\$45	\$61	\$85	\$35
Hourly Rate/2 hour min.	\$70	\$96	\$134	\$54
Pre-Production/Load-in Rate	\$52	\$70	\$99	\$41
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Community Hall ABC w/Kitchen	\$173	\$235	\$327	\$134
Community Hall AB w/ Kitchen	\$120	\$163	\$228	\$93
Community Hall BC	\$98	\$133	\$186	\$75
Community Hall A w/Kitchen	\$75	\$102	\$143	\$58
Community Hall B or C	\$61	\$83	\$115	\$47
Meeting Room - Senior Wing	\$64	\$87	\$121	\$49
Arts & Crafts - Senior Wing	\$26	\$35	\$49	\$20
Conference Room	\$21	\$28	\$39	\$16
Oak Hill Park Community				
Banquet Room w/Kitchen	\$173	\$235	\$327	\$134
Meeting Room ABC	\$63	\$86	\$119	\$49
Meeting Rooms AB or BC	\$44	\$59	\$83	\$34
Meeting Rooms A, B or C	\$26	\$35	\$49	\$20
Large Grass Area	\$59	\$80	\$111	\$45
Hap Magee Ranch Park				
Swain House	\$77	\$103	\$144	\$58
Cottage	\$77	\$103	\$144	\$58
Magee House	\$97	\$131	\$184	\$74
Meadow w/Gazebo	\$81	\$109	\$152	\$62

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

*Applicable to government agencies.

Master Fee Schedule 2023/24

RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
Community Facilities (Non-Resident)				
Danville Community Center				
Valley Oak & Las Trampas w/Kitchen	\$230	\$310	\$435	\$148
Valley Oak w/Kitchen	\$208	\$281	\$394	\$134
Las Trampas Room	\$51	\$69	\$97	\$33
Arts & Crafts Room	\$31	\$42	\$58	\$20
Lounge	\$31	\$42	\$58	\$20
Town Green w/Bandstand	\$97	\$131	\$183	\$62
Library				
Mt. Diablo Room	\$56	\$77	\$107	\$37
Town Meeting Hall				
Auditorium	\$75	\$102	\$144	\$49
Village Theatre				
Art Gallery	\$54	\$72	\$102	\$35
Hourly Rate/2 hour min.	\$85	\$114	\$160	\$54
Pre-Production/Load-in Rate	\$63	\$85	\$119	\$41
Ticket Surcharge	Actual	Actual	Actual	Actual
Veterans Memorial Building				
Community Hall ABC w/Kitchen	\$208	\$281	\$394	\$134
Community Hall AB w/Kitchen	\$145	\$196	\$273	\$93
Community Hall BC	\$117	\$159	\$222	\$75
Community Hall A w/Kitchen	\$91	\$122	\$171	\$58
Community Hall B or C	\$73	\$99	\$139	\$47
Meeting Room - Senior Wing	\$78	\$104	\$146	\$49
Arts & Crafts - Senior Wing	\$31	\$42	\$58	\$20
Conference Room	\$25	\$33	\$46	\$16
Oak Hill Park Community				
Banquet Room w/Kitchen	\$208	\$281	\$394	\$134
Meeting Room ABC	\$75	\$102	\$144	\$49
Meeting Rooms AB or BC	\$53	\$71	\$100	\$34
Meeting Rooms A, B or C	\$31	\$42	\$58	\$20
Large Grass Area	\$70	\$96	\$134	\$45
Hap Magee Ranch Park				
Swain House	\$91	\$123	\$172	\$58
Cottage	\$91	\$123	\$172	\$58
Magee House	\$116	\$157	\$219	\$74
Meadow w/ Gazebo	\$97	\$131	\$183	\$62

*Applicable to government agencies.

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Master Fee Schedule 2023/24

RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*

Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$22/hour	\$22/hour	\$22/hour	\$22/hour
Tennis Courts A, B, C & D	\$7/hour	\$10/hour	\$13/hour	\$6/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$12	\$16	\$22	\$10
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$10	\$13	\$18	\$8
Bocce Ball Courts	\$16	\$21	\$29	\$12
Sand Volleyball/Outdoor Basketball				
Courts	\$16	\$21	\$29	\$12
Baseball/Softball/Soccer Fields- Natural				
Turf	\$16	\$21	\$29	\$12
Baseball/Softball/Soccer Fields - Artificial				
Turf	\$22	\$29	\$41	\$17
<u>Other (hourly)</u>				
Lighting	\$27	\$36	\$50	\$20
Litter and Special Maintenance	\$49	\$49	\$49	\$49

*Applicable to government agencies.

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Master Fee Schedule 2023/24

RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP	Non-Resident Fee for Service			
	Group III	Group IV	Group V	Group VI
Community Facilities (Non-Resident)	Nonprofit	Private	Commercial	Government*

Town-Managed SRVUSD Facilities

<u>Baldwin Elementary School</u>				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Diablo Vista Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Los Cerros Middle School</u>				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
<u>Monte Vista High School</u>				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$22/hour	\$22/hour	\$22/hour	\$22/hour
Tennis Courts A, B, C & D	\$9/hour	\$11/hour	\$15/hour	\$6/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
<u>San Ramon Valley High School</u>				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$14	\$19	\$26	\$10
<u>Sports Fields/Courts (hourly)</u>				
Tennis Courts	\$12	\$16	\$22	\$8
Bocce Ball Courts	\$18	\$25	\$34	\$12
<u>Sand Volleyball/Outdoor Basketball Courts</u>				
Courts	\$18	\$25	\$34	\$12
<u>Baseball/Softball/Soccer Fields - Natural Turf</u>				
Turf	\$18	\$25	\$34	\$12
<u>Baseball/Softball/Soccer Fields - Artificial Turf</u>				
Turf	\$26	\$35	\$49	\$17
<u>Other (hourly)</u>				
Lighting	\$32	\$43	\$60	\$20
Litter and Special Maintenance	\$49	\$49	\$49	\$49

*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

RECREATION, ARTS AND COMMUNITY FACILITIES

Miscellaneous Fees All Uses/Groups

Security/Cleaning/Damage Deposit (refundable)

Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$100/ea.

Facility Attendants

Attendant Overtime	\$50/hour
Box Office Attendant	\$25/hour
Theatre Technician	\$25/hour
Theatre Technician Overtime	\$50/hour

Equipment

Portable Projector & Screen	\$131/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$34/use

Theatre Equipment

Box Office Set up Fee	\$100/show
Marquee Billing	\$100/show
Follow Spot (including operator)	\$37/ea.
Lighting Design Fee	\$500/use

Facility Reservations/Permits

Photography/Filming Permit	\$383
Change Request	\$18/each
Unscheduled Rental Use	Two times hourly rate
<u>Cancellation Charge</u>	
91 days or more	\$75
61-90 days	Forfeit Deposit
31-60 days	Forfeit Deposit + 50% of rental fees
30 days or less	Deposit + 100% of rental fees

Sports Alliance

Lighting	\$26.61/hour*
Diablo Vista Park - 60 foot lighting	\$17.74/hour*
Soccer/Lacrosse/Rugby Fields	\$6.89/hour*
Baseball/Softball Fields	\$4.24/hour*
Equipment Removal	\$146.36/hour*

* Rates will be adjusted to match SRVUSD rates upon approval.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,210.00	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination
Notice of Determination		
Department of Fish & Wildlife Notice of Determination Fee for ND or MND	\$2,280.75	Fee is subject to change every calendar year. Please check their web site at www.wildlife.ca.gov
Department of Fish & Wildlife Notice of Determination Fee for EIR	\$3,168.00	
Notice of Determination for County Clerk and remainder to F&W	\$50	

Development Plan

Conceptual or Pre-submittal	\$300-\$600-\$900	\$130/hr after 7 hours of staff work
Preliminary Residential Development Application Administrative - to include minor Scenic Hillside Administrative – Single Family	\$3,120 \$600-\$1,200 \$2,400	\$130/hr after 23 hours of staff work
Public Hearing		
Residential – Minor Projects	\$5,100	\$130/hr after 40 hours of staff work
Residential – Larger or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Non-residential Minor Projects	\$5,100	\$130/hr after 60 hours of staff work
Non-residential –Larger and/or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130/hr after 60 hours of staff work
Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	\$7,650	\$130/hr after 60 hours of staff work
Final Development Plan Processed with PUD Application	\$1,350	\$130/hr after 60 hours of staff work
Final Development Plan Processed with PUD Application or as an amendment	\$5,100	\$130/hr after 40 hours of staff work
Traffic Study Review	\$675	Per Review

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$260-\$900	
Minor Item with Public Hearing	\$2,250	\$130/hr after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130/hr after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130/hr after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130/hr after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130/hr after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130/hr after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review	Included	\$350 per review after 2nd review
LUP combination with other permit	\$600	
Old Town Parking in Lieu Fee		Per Resolution No. 24-2017
Per Space for Retail*	\$4,058	
Per Space for other uses*	\$17,680	

* Subject to Annual CPI Adjustments

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Five lots or more	\$7,650	\$130/hr after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Four lots or less	\$5,100	\$130/hr after 40 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	

Rezoning

PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130/hr after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130/hr after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - Commercial, Residential, Office & Industrial	\$9,900	\$130/hr after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130/hr after 76 hours of staff work

Variance

Commercial or submitted in conjunction with other application	\$450- \$900	For projects appealed to/or referred to Planning Commission for action - \$130/hr after 11 hours of staff work
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	
Public Hearing	\$2,250	

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Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign without Design Review Board	\$325.00	
Freestanding sign with Design Review Board	\$520	
Wall sign or freestanding sign copy change without Design Review Board	\$100.00	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	
General Plan Amendment		
GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130/hr after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130/hr after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130/hr after 40 hours of staff work
Design Review Board		
Conceptual or Pre-submittal	\$250-\$500-\$750	
Administrative - Residential	\$400-\$800-\$1200	
Administrative - Commercial	\$400-\$800-\$1200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130/hr after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130/hr after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130/hr after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130/hr after 25 hours of staff work
Special Planning Studies		Consultant fee plus 33% administrative fee
Storm Water Control Plan Review		Consultant fee plus 33% administrative fee
Property Recordings		
Parcel Merger	\$596/lot	
Lot Line Adjustment	\$596/lot	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State Clearinghouse)	\$56	Pass-through fee to Sonoma State
Zoning Certificate Letter		
Residential	\$750	
Commercial	\$1,200	
Zoning Review of Building Permit	\$130/hr after 2.5 hours of staff work	
File Research	\$130/hr after 2.5 hours of staff work	
LaserFiche Files	No charge	
Newspaper Advertising	\$130 plus newspaper publishing cost	
Public Notice by Staff	\$0.83 per-piece plus \$130 per mail-out	

Tree Removal Permit

Residential	\$225
Commercial	\$600

Documents

Capital Improvement Program Document	\$22
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$22
Town-wide Trails Master Plan	\$52
General Plan	\$30
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$7
Parks, Recreation and Arts Strategic Plan	\$45
Zoning Map, Downtown Master Plan, Standard Plan	\$15
Traffic and Engineering Survey	\$5
Aerial Photo	
Hard copy, up to 42-in x 60-in	\$15
Computer file on CD or E-mail	\$3

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,598 + \$246/lot >10 lots - \$4,853 + \$35/lot
<u>Improvement Plan</u>	
Review of improvement plans - street, drainage and landscaping work	<=\$50,000 = 3.5% of project cost >\$50,000 & <\$100,000 = 3.25% of project cost >\$100,000 = 3.0% of project cost
<u>Engineering</u>	
Inspection of installation of street, drainage and landscaping improvements	<=\$50,000 = 5.5% of project cost >\$50,000 & <\$100,000 = 5.25% of project cost >\$100,000 = 5.0% of project cost
<u>Street Lighting</u>	
Operation of public street lighting system	One year operational cost + 10%
<u>Encroachment Permit</u>	
For Public Utility Companies	\$126 per hour, 2 hour minimum
All Others	\$206 per hour, 1 hour minimum
Valet Permit	\$206
Oversize/Wide Load Permit	\$31
<u>Drainage Permit</u>	
Projects <= \$2000	\$206 for projects <=\$2,000;
Projects >\$2000	5.5% of construction cost for projects >\$2,000
<u>Grading Plan Check</u>	
Less than 50 cy:	\$213
Greater than 50 cy:	\$213 + % of Construction Cost ¹ + Volume Fee ²
Construction Cost ¹ :	Less than \$10,000 use 0.5% \$10,000 to \$100,000 use 1.0% More than \$100,000 use 1.5%
Volume Fee ² :	50 cy to 1,000 cy use \$1.06 per 100 cy 1,001 cy to 10,000 cy \$0.22 per 100 cy + \$202.00* 10,001 cy or more use \$0.70 per 100 cy + \$1162.00*
	* For Soils Report Review
<u>Grading Permit</u>	
Under 50 cy:	\$41.80
50 cy to 100 cy:	\$65
101 cy to 1,000 cy:	\$65 for first 100 cy + \$32 for each additional 100 cy
1,001 cy to 10,000 cy:	\$342 for first 1000 cy + \$26 for each additional 1000 cy
10,001 cy to 100,000 cy:	\$572 for first 10,000 cy + \$116 for each additional 10,000 cy
100,001 cy or greater:	\$1,619 for first 100 cy + \$65 for each additional 10,000 cy

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Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Engineering

SERVICE	Fee
Grading Inspection	Less than 50 cy: \$213 Greater than 50 cy: \$213 + % of Construction Cost ¹ + Volume Fee ² Construction Cost ¹ : Less than \$10,000 use 2.0% \$10,000 to \$100,000 use 1.5% More than \$100,000 use 1.0% Volume Fee ² : 50 cy to 1,000 cy use \$9 per 100 cy 1,001 cy to 10,000 cy \$107 + \$4 per add'l 100 cy 10,001 cy or more use \$547 + \$2 per add'l 100 cy
Finish Grading Inspection	
Single family residential lot	\$90
Commercial Project, per building	\$222
Debris/Clean-up Deposit	\$364
A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.	
NPDES (National Pollutant Discharge Elimination System) Prevention of Drainage Runoff	
Residential	\$56
Multi-residential	\$228
Commercial	\$464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert Location Fee	Actual Cost (California Government Code 4216.5)
Base Map Revision for Town Computerized Base Map	\$102 for each new or revised lot or parcel
Photography/Filming Permit	\$383
Certificate of Correction or Amended Map	\$220 per document
Revise a recorded document	
Easements	
Vacation of Right-of-Way	\$2,405
Abandon a Public Right-of-Way	\$2,405

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee (includes Inspection)	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits
Plan Review	
Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review ²
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$300
Planning Division - Wireless Cell Site	750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$300
MWELO – Plan Check (Model Water Efficiency Landscape Ordinance)	\$800
Investigations	
As determined by Chief Building Official	Not to exceed \$1,000, Minimum \$229
Fees Assessed by other Agencies	Actual Cost

Building Permit Fee Table

Total Valuation	Fee
\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$148 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$115
Kitchen Remodel/Alteration - Non Structural	\$747
Bathroom Remodel/Alteration - Non Structural	\$547
Powder Room Remodel/Alteration	\$347
Residential Window Replacement Permit	\$115 each (1-2 windows) \$237 (3-13 windows) \$342 (14 – 26 windows) \$452 (27 or more)
Residential Patio Door Replacement Permit	\$115 each (1 or 2 doors) \$189 (3 or more)
Residential Home Demolition Permit	\$505
Pool and/or Spa Remodel	\$547
Pool Demolition Permit	\$310
Detached Storage Shed - with no trades	\$289 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$310
Furnace and A/C Replacement Permit	\$196
Water Heater, Furnace, A/C Replacement	\$115/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$188.83 B = variable fee component based upon kWp rating of system = 6.625 \$/kWp v = rating of photovoltaic system in kWp

Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

Additional Fees That May Apply

Inspections outside of normal business hours	\$155 per hour ¹ (4 hour minimum)
Reinspection/Administration Fee	\$115 minimum ¹
Inspections for which no fee is specifically indicated (<i>including but not limited to MWEL0</i>)	\$115 minimum ¹
Additional plan review required by changes, additions or revisions to plans	\$148 per hour ¹
Permit Reactivation	\$115 (minimum fee) ²
Request for Duplicate Plans	\$42 plus cost of copies
Temporary Certificate of Occupancy	\$263 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000, Minimum \$229
Fine for not complying with Construction and Debris Ordinance	1% of valuation not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

¹ Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Only applies to eligible permits as determined by the Chief Building Official.

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index. The valuation table below has been increased by 5.2% per the 2021-2022 Consumers Price Index (CPI)

Average Cost per Square Foot by Occupancy & Type								
Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
APARTMENT HOUSES:			CONV. HOSPITALS			HOTELS/MOTELS:		
Type 1 or II F.R. ¹	\$197.11	\$96.47	Type 1 or II F.R. ¹	\$309.36	\$150.54	Type I or II F.R. ¹	\$224.46	\$106.52
(Good)	\$242.68	\$112.10	Type II: 1-Hour	\$214.68	\$108.37	Type III: 1-Hour	\$194.46	\$98.82
Type V – Masonry			Type III: 1-Hour	\$220.03	\$107.76	Type III-N	\$185.34	\$84.37
(or Type III)	\$160.89	\$85.13	Type V: 1-Hour	\$207.37	\$99.94	Type V: 1-Hour	\$169.34	\$95.11
(Good)	\$197.11	\$94.77				Type V: N	\$166.01	\$79.06
Type V			DWELLINGS:			INDUSTRIAL PLANTS		
Wood Frame	\$141.79	\$84.96	Type V – Masonry	\$168.22	\$100.51	Type 1 or II F.R. ¹	\$126.45	\$72.43
(Good)	\$182.23	\$90.88	(Good)	\$215.34	\$99.23	Type II: 1-Hour	\$88.03	\$66.80
Type I Basmt/Garage	\$83.11	\$43.05	Type V–Wood Frame	\$149.56	\$90.08	Type II: N	\$80.88	\$64.60
			(Good)	\$205.34	\$96.55	Type III: 1-Hour	\$96.92	\$66.91
			(Major Remodel)		\$132.56	Type III-N	\$91.34	\$64.84
AUDITORIUMS:			Kitchen no structure		\$162.84	Tilt-up	\$66.67	\$60.40
Type 1 or II F.R.	\$232.92	\$110.09	With structure		\$168.14	Type V: 1-Hour	\$91.34	\$66.48
Type II: 1-Hour	\$168.68	\$96.18	Bathrooms		\$162.84	Type V: N	\$83.58	\$61.32
Type II: N	\$159.55	\$92.14	BASEMENTS:			JAILS:		
Type III: 1-Hour	\$177.36	\$92.72	Semi-Finished	\$44.69	\$42.43	Type 1 or II F.R.	\$353.58	\$176.22
Type III-N	\$168.22	\$89.72	(Good)	\$51.56	\$45.17	Type III: 1-Hour	\$323.37	\$168.05
Type V: 1-Hour	\$169.59	\$92.42	Unfinished	\$32.44	\$26.77	Type V: 1-Hour	\$242.48	\$137.35
Type V: N	\$158.24	\$89.44	(Good)	\$39.33	\$32.16	LIBRARIES:		
BANKS:			FIRE STATIONS:			MEDICAL OFFICES:		
Type 1 or II F.R.	\$329.14	\$148.77	Type 1 or II F.R.	\$254.24	\$129.71	Type 1 or II F.R. ¹	\$265.56	\$144.55
Type II: 1-Hour	\$242.48	\$138.71	Type II: 1-Hour	\$167.33	\$93.07	Type II: 1-Hour	\$204.90	\$107.81
Type II: N	\$234.69	\$134.12	Type II: N	\$157.79	\$90.55	Type II: N	\$194.71	\$103.68
Type III: 1-Hour	\$267.57	\$138.28	Type III: 1-Hour	\$183.13	\$93.37	Type III: 1-Hour	\$222.24	\$112.43
Type III-N	\$258.04	\$135.53	Type III-N	\$175.33	\$89.47	Type III-N	\$206.91	\$104.84
Type V: 1-Hour	\$242.48	\$138.69	Type V: 1-Hour	\$171.78	\$91.60	Type V: 1-Hour	\$200.45	\$108.19
Type V: N	\$232.23	\$126.75	Type V: N	\$162.90	\$89.51	Type V: N	\$193.35	\$102.74
BOWLING ALLEYS:			HOMES FOR THE ELDERLY:			Footnote 1:		
Type II: 1-Hour	\$113.35	\$71.68	Type 1 or II F.R.	\$230.46	\$118.86	1 Add 0.5% to total cost for each story		
Type II: N	\$105.79	\$66.63	Type II: 1-Hour	\$187.12	\$92.79	over three.		
Type III: 1-Hour	\$123.33	\$72.34	Type II: N	\$179.13	\$88.07	2 Deduct 20% for shell-only permits.		
Type III-N	\$115.33	\$68.70	Type III: 1-Hour	\$194.91	\$93.10			
Type V: 1-Hour	\$83.11	\$71.35	Type III-N	\$175.33	\$82.73			
CHURCHES:			Type V: 1-Hour	\$188.23	\$90.27			
Type 1 or II F.R.	\$220.45	\$110.29	Type V: N	\$181.82	\$86.85			
Type II: 1-Hour	\$165.57	\$82.73	HOSPITALS:					
Type II: N	\$157.34	\$76.67	Type 1 or II F.R. ¹	\$362.68	\$174.75			
Type III: 1-Hour	\$180.01	\$83.09	Type III: 1-Hour	\$300.26	\$147.73			
Type III-N	\$172.00	\$76.84	Type V: 1-Hour	\$286.45	\$142.20			
Type V: 1-Hour	\$168.22	\$82.67						
Type V: N	\$158.24	\$71.61						

Master Fee Schedule 2023/24

DEVELOPMENT SERVICES - Building

Building Permit Valuation Table

Average Cost per Square Foot by Occupancy & Type								
Occupancy & Type	New	Remodel		New	Remodel		New	Remodel
OFFICES²:			RESTAURANTS:			THEATERS:		
Type 1 or II F.R.	\$237.36	\$124.69	Type III: 1-Hour	\$216.47	\$150.31	Type 1 or II F.R.	\$244.02	\$132.24
Type II: 1-Hour	\$158.90	\$106.40	Type III-N	\$198.24	\$145.46	Type III: 1-Hour	\$177.79	\$104.31
Type II: N	\$151.37	\$99.33	Type V: 1-Hour	\$198.24	\$148.11	Type III-N	\$169.34	\$96.60
Type III: 1-Hour	\$171.56	\$104.35	Type V: N	\$190.45	\$142.90	Type V: 1-Hour	\$167.33	\$102.28
Type III-N	\$164.03	\$99.49	SCHOOLS:			Type V:N	\$158.24	\$86.65
Type V: 1-Hour	\$160.70	\$103.12	Type 1 or II F.R.	\$247.13	\$148.13	WAREHOUSES¹		
PRIVATE GARAGES:			Type II: 1-Hour	\$168.68	\$117.00	Type 1 or II F.R.	\$109.79	\$71.60
Wood Frame	\$132.56	\$37.93	Type III: 1-Hour	\$180.45	\$117.01	Type II or V: 1-Hr	\$65.10	\$42.91
Masonry	\$60.88	\$38.29	Type III-N	\$173.57	\$102.46	Type II or V: N	\$61.11	\$41.77
Open Carports	\$36.91	\$25.13	Type V: 1-Hour	\$169.14	\$112.73	Type III: 1-Hour	\$73.77	\$42.89
PUBLIC BUILDINGS:			Type V: N	\$161.37	\$99.97	Type III-N	\$70.24	\$39.99
Type 1 or II F.R. ¹	\$274.22	\$145.74	SERVICE STATIONS:			AIR CONDITIONING:		
Type II: 1-Hour	\$222.24	\$111.14	Type II:N	\$149.33	\$75.03	Commercial	\$9.33	
Type II: N	\$212.47	\$107.03	Type III:1-Hour	\$155.81	\$78.57	Residential	\$7.77	
Type III: 1-Hour	\$230.68	\$114.17	Type V: 1-Hour	\$132.67	\$74.91	Sprinkler System	\$5.77	
Type III-N	\$222.66	\$106.66	Canopies	\$62.23	\$41.40	MISCELLANY²		
Type V: 1-Hour	\$211.12	\$110.72	STORES:			Deck/covered porches	\$82.48	
Type V: N	\$203.59	\$102.94	Type 1 or II F.R. ¹	\$183.13	\$99.49	Retaining Wall		
PUBLIC GARAGES:			Type II: 1-Hour	\$112.00	\$86.24	less than 4'	\$82.48	
Type I or II F.R. ¹	\$108.65	\$62.05	Type II: N	\$109.56	\$84.11	4' and more	\$154.63	
Type I or II open p	\$81.56	\$57.84	Type III: 1-Hour	\$136.23	\$85.80	Balcony	\$57.48	
Type II: N	\$62.23	\$55.07	Type III-N	\$127.79	\$99.66	Trellis/Arbor	\$28.73	
Type III: 1-Hour	\$82.22	\$59.31	Type V: 1-Hour	\$114.69	\$85.20			
Type III-N	\$73.11	\$55.38	Type V: N	\$106.00	\$82.10			
Type V: 1-Hour	\$74.89	\$58.59						

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum