

Town of Danville



# Master Fee Schedule

**For User and Cost Recovery Fees**

**Fiscal Year 2020/21**

**Ordinance No. 98-06**

**Resolution 38-2020**

Adopted by the Danville Town Council June 16, 2020

Effective July 1, 2020

Development Services and Community Development Fees

Effective

August 17, 2020

EXHIBIT 1

# Master Fee Schedule 2020/21

## MISCELLANEOUS

	<b>Fee For Service</b>
Photo Copies	\$0.20 per sheet
Records Search	\$50 per hour
Plan Size Copies	\$2 per sheet
Off-Site Document Retrieval Fee	\$90 per document
Administrative Citation Late Fee	\$25
Hartz Avenue Banner Permit	\$225
Street Light Pole Banner Permit	\$100
Electric Vehicle (EV) Charging Station Fee Level 2 stations	\$0.45 per kwh plus \$1 Access Fee
Electric Vehicle (EV) Charging Station Fee Level 3 stations	\$0.55 per kwh plus \$1 Access Fee

## CITY CLERK

	<b>Fee For Service</b>
City Clerk Certification	\$15/document
Certified Copy	\$5 first page, \$3 each additional page
Records on Flash Drive	\$1
Agenda Subscription - Mail	\$30
Recording Fee - Rescind of Notice of Non-Compliance	\$48

## FINANCE

	<b>Fee For Service</b>
Town Financial Plan <sup>1</sup>	\$25
Town Comprehensive Annual Financial Report <sup>1</sup>	\$25
Business License Name Listing	\$25
Business License Verification Letter	\$25
Returned Payment Item	\$25
Returned Payment Item (second time)	\$35
Other Business License fees per Ordinance 93-3	
Credit Card Processing Fee	2.99%, \$2.00 Minimum

<sup>1</sup>The Town Financial Plan, the Town Comprehensive Annual Financial Report and the Town's Municipal Code are available on the Town's web site at [www.danville.ca.gov](http://www.danville.ca.gov)

# Master Fee Schedule 2020/21

## POLICE

	<b>Fee for Service</b>
Accident Reports	\$5 each
Alarm Response Fee	No Fee – first offense
	\$50 – second offense
	\$150 – third offense
	\$300 – thereafter
A.B.C. Letter for One Day Sale Permit	\$35
Booking Fee Reimbursement	County Charge
Disturbance Call-back	\$60 per hour/officer for second or more calls
Failure to Obey Sign/Marking	\$45
Fingerprinting (Livescan)	\$30 plus agency fee as required
Fingerprinting (ink and card)	\$10 per card
Oversized Vehicle	\$60
Restricted Parking	\$45
Towed Vehicle Release	\$110
Trespass on Public Grounds	\$25
Non-Resident Child Seat Inspection	No Charge

## Downtown Employee Parking Permits

Zone 1	No Fee
Zone 2 & 3	\$50/year
DUI Emergency Response Reimbursement	Personnel Cost
	Officer: \$139.26/hr.; \$85.05 Overtime
	Sergeant: \$158.04/hr.; \$98.38 Overtime

## Fees Assessed by Outside Agencies

	Actual cost to include but not limited to the following:
	Lab Costs to include:
	Urine Test
	Breath Test
	Blood Test
	Blood Withdrawal Services
	Toxicology Analysis to include:
	Acid/Neutral Drug Screen
	Basic Drug Screen
	Comprehensive Drug Screen
	Specialty Drug Screens
	Rush Analysis

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$188	\$254	\$355	\$145
Valley Oak w/Kitchen	\$170	\$230	\$321	\$131
Las Trampas Room	\$42	\$57	\$79	\$32
Arts & Crafts Room	\$25	\$34	\$48	\$19
Lounge	\$25	\$34	\$48	\$19
Town Green Hourly w/Bandstand	\$79	\$107	\$149	\$61
<b>Library</b>				
Mt. Diablo Room	\$46	\$62	\$87	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$62	\$84	\$117	\$48
<b>Village Theatre</b>				
Art Gallery	\$44	\$60	\$83	\$34
Hourly Rate/2 hour min.	\$69	\$94	\$131	\$53
Pre-Production/Load-in Rate	\$51	\$69	\$97	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$170	\$230	\$321	\$131
Community Hall AB w/ Kitchen	\$118	\$160	\$224	\$91
Community Hall BC	\$96	\$130	\$182	\$74
Community Hall A w/Kitchen	\$74	\$100	\$140	\$57
Community Hall B or C	\$60	\$81	\$113	\$46
Meeting Room - Senior Wing	\$63	\$85	\$119	\$48
Arts & Crafts - Senior Wing	\$25	\$34	\$48	\$19
Conference Room	\$20	\$27	\$38	\$15
<b>Oak Hill Park Community Center</b>				
Banquet Room w/Kitchen	\$170	\$230	\$321	\$131
Meeting Room ABC	\$62	\$84	\$117	\$48
Meeting Rooms AB or BC	\$43	\$58	\$81	\$33
Meeting Rooms A, B or C	\$25	\$34	\$48	\$19
Large Grass Area	\$58	\$78	\$109	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$75	\$101	\$141	\$57
Cottage	\$75	\$101	\$141	\$57
Magee House	\$95	\$128	\$180	\$73
Meadow w/Gazebo	\$79	\$107	\$149	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## RECREATION, ARTS AND COMMUNITY SERVICES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*
<b>Danville Community Center</b>				
Valley Oak & Las Trampas w/Kitchen	\$225	\$304	\$426	\$145
Valley Oak w/Kitchen	\$204	\$275	\$386	\$131
Las Trampas Room	\$50	\$68	\$95	\$32
Arts & Crafts Room	\$30	\$41	\$57	\$19
Lounge	\$30	\$41	\$57	\$19
Town Green w/Bandstand	\$95	\$128	\$179	\$61
<b>Library</b>				
Mt. Diablo Room	\$55	\$75	\$105	\$36
<b>Town Meeting Hall</b>				
Auditorium	\$74	\$100	\$141	\$48
<b>Village Theatre</b>				
Art Gallery	\$53	\$71	\$100	\$34
Hourly Rate/2 hour min.	\$83	\$112	\$157	\$53
Pre-Production/Load-in Rate	\$62	\$83	\$117	\$40
Ticket Surcharge	Actual	Actual	Actual	Actual
<b>Veterans Memorial Building</b>				
Community Hall ABC w/Kitchen	\$204	\$275	\$386	\$131
Community Hall AB w/Kitchen	\$142	\$192	\$268	\$91
Community Hall BC	\$115	\$156	\$218	\$74
Community Hall A w/Kitchen	\$89	\$120	\$168	\$57
Community Hall B or C	\$72	\$97	\$136	\$46
Meeting Room - Senior Wing	\$76	\$102	\$143	\$48
Arts & Crafts - Senior Wing	\$30	\$41	\$57	\$19
Conference Room	\$24	\$32	\$45	\$15
<b>Oak Hill Park Community Center</b>				
Banquet Room w/Kitchen	\$204	\$275	\$386	\$131
Meeting Room ABC	\$74	\$100	\$141	\$48
Meeting Rooms AB or BC	\$52	\$70	\$98	\$33
Meeting Rooms A, B or C	\$30	\$41	\$57	\$19
Large Grass Area	\$69	\$94	\$131	\$44
<b>Hap Magee Ranch Park</b>				
Swain House	\$89	\$121	\$169	\$57
Cottage	\$89	\$121	\$169	\$57
Magee House	\$114	\$154	\$215	\$73
Meadow w/ Gazebo	\$95	\$128	\$179	\$61

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Resident)	Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*

### Town-Managed SRVUSD Facilities

Baldwin Elementary School				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
Diablo Vista Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Los Cerros Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Monte Vista High School				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$6/hour	\$9/hour	\$12/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	NA	SRVUSD†
San Ramon Valley High School				
Tennis Courts	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$11	\$15	\$21	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$9	\$12	\$17	\$7
Bocce Ball Courts	\$15	\$20	\$28	\$11
Sand Volleyball/Outdoor Basketball Courts	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields- Natural Turf	\$15	\$20	\$28	\$11
Baseball/Softball/Soccer Fields - Artificial Turf	\$21	\$28	\$40	\$16
Other (hourly)				
Lighting	\$24	\$32	\$45	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## RECREATION, ARTS AND COMMUNITY FACILITIES

ALL FEES ARE HOURLY RATE INCLUDES SETUP & CLEANUP Community Facilities (Non-Resident)	Non-Resident Fee for Service			
	Group III Nonprofit	Group IV Private	Group V Commercial	Group VI Government*

### Town-Managed SRVUSD Facilities

Baldwin Elementary School				
Multi-Use Room	SRVUSD	SRVUSD†	NA	SRVUSD†
Diablo Vista Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Los Cerros Middle School				
Community Gym	SRVUSD	SRVUSD†	NA	SRVUSD†
Monte Vista High School				
Community Pool	SRVUSD	SRVUSD†	NA	SRVUSD†
Lifeguard	\$21/hour	\$21/hour	\$21/hour	\$21/hour
Tennis Courts A, B, C & D	\$8/hour	\$10/hour	\$14/hour	\$5/hour
Tennis Courts E, F, G & H	SRVUSD	SRVUSD†	SRVUSD†	SRVUSD†
San Ramon Valley High School				
Tennis Courts	NA	SRVUSD†	SRVUSD†	SRVUSD†

†Rate based on the San Ramon Valley Unified School District Fee

### Park Facilities

Group Picnics				
Diablo Vista, Hap Magee Ranch, Oak Hill, Osage Station & Sycamore Valley				
Half Day per Table	\$13	\$18	\$25	\$9
Sports Fields/Courts (hourly)				
Tennis Courts	\$11	\$15	\$21	\$7
Bocce Ball Courts	\$17	\$24	\$33	\$11
Sand Volleyball/Outdoor Basketball Courts	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Natural Turf	\$17	\$24	\$33	\$11
Baseball/Softball/Soccer Fields - Artificial Turf	\$25	\$34	\$48	\$16
Other (hourly)				
Lighting	\$29	\$39	\$55	\$19
Litter and Special Maintenance	\$48	\$48	\$48	\$48

\*Applicable to government agencies.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## RECREATION, ARTS AND COMMUNITY FACILITIES

### Miscellaneous Fees All Uses/Groups

#### Security/Cleaning/Damage Deposit (refundable)

Community Facilities (including meadow and grass area)	Varies per facility
Group Picnics of 100 or more	\$100/ea.

#### Facility Attendants

Attendant Overtime	\$50/hour
Box Office Attendant	\$25/hour
Theatre Technician	\$25/hour
Theatre Technician Overtime	\$50/hour

#### Equipment

Portable Projector & Screen	\$131/use
Cocktail Tables	\$11/use
White Ceremony Chairs	\$3/each
Podium	\$34/use

#### Theatre Equipment

Box Office Set up Fee	\$100/show
Marquee Billing	\$100/show
Follow Spot (including operator)	\$37/ea.
Lighting Design Fee	\$500/use

#### Facility Reservations/Permits

Photography/Filming Permit	\$364
Change Request	\$18/each
Unscheduled Rental Use	Two times hourly rate
Cancellation Charge	
91 days or more	\$75
61-90 days	Forefeit Deposit
31-60 days	Forefiet Deposit + 50% of rental fees
30 days or less	Deposit + 100% of rental fees

#### Sports Alliance

Lighting	\$24/hour*
Soccer/Lacrosse/Rugby Fields	\$6.30/hour*
Baseball/Softball Fields	\$3.82/hour*
Equipment Removal	\$132/hour*

\* Rates will be adjusted to match SRVUSD rates upon approval.

All fees subject to an annual increase based on the CPI (SF-Oakland)

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum



# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Planning

Environmental Assessment	Fee	Additional Fees
Initial Study leading to standard Declaration of Environmental Significance (ND)	\$1,500	
Environmental Impact Report (EIR)		Consultant fee to prepare EIR plus 33%
Initial Study leading to Mitigated Negative Declaration of Environmental Significance (MND)	\$2,210	\$130 hourly after 17 hours of staff work
Consultant prepared Mitigated Negative Declaration of Environmental Significance		Consultant fee to prepare MND plus 33%
Notice of Exemption Projects	\$50	\$50 to County Clerk with Notice of Determination

### Notice of Determination

Department of Fish & Wildlife Notice of Determination Fee for ND or MND	\$2,280.75	Fee is subject to change every calendar year. Please check their web site at <a href="http://www.wildlife.ca.gov">www.wildlife.ca.gov</a>
Department of Fish & Wildlife Notice of Determination Fee for EIR	\$3,168.00	
Notice of Determination for County Clerk and remainder to F&W	\$50	

### Development Plan

Conceptual or Pre-submittal	\$300-\$600-\$900	\$130 hourly after 7 hours of staff work
Preliminary Residential Development Application	\$3,120	
Administrative - to include minor Scenic Hillside	\$600-\$1,200	
Public Hearing – Residential – Minor Projects	\$5,100	\$130 hourly after 40 hours of staff work
Public Hearing – Residential – Larger or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Non-residential –Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Minor Projects	\$5,100	\$130 hourly after 60 hours of staff work
Public Hearing – Scenic Hillside or Major Ridgeline – Larger and/or More Complex Projects	\$7,650	\$130 hourly after 60 hours of staff work
Public Hearing – Final Development Plan Processed with PUD Application	\$1,350	
Public Hearing – Final Development Plan Processed with PUD Application or as an amendment	\$5,100	\$130 hourly after 40 hours of staff work
Administrative – Single Family	\$2,400	\$130 hourly after 23 hours of staff work
Traffic Study Review	\$675	Per Review

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Planning

Land Use Permit	Fee	Additional Fees
Temporary/Seasonal Use – Recurring Request/Event	\$150-\$450	
Large Family Child Care Facility (8-14 children)	\$1,800	
Temporary Mobile Home	\$1,200	
Minor Project without Public Hearing	\$260-\$900	
Minor Item with Public Hearing	\$2,250	\$130 hourly after 17 hours of staff work
Child Care Facility (>14 children)	\$5,100	\$130 hourly after 40 hours of staff work
Congregate Care Facility	\$5,100	\$130 hourly after 40 hours of staff work
Major Item with Public Hearing	\$9,900	\$130 hourly after 76 hours of staff work
Telecommunication Permit requiring No Public Hearing	\$3,300	\$130 hourly after 25 hours of staff work
Telecommunication Permit requiring Public Hearing	\$5,100	\$130 hourly after 25 hours of staff work
Telecommunication – Permit Extension	\$900	
Traffic Study Review		\$350 per review after 2nd review
LUP combination with other permit	\$600	
<b>Old Town Parking in Lieu Fee</b>		Per Resolution No. 24-2017
Per Space for Retail	\$3,674	
Per Space for other uses	\$16,006	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Planning

Subdivision	Fee	Additional Fees
Major Subdivision – Five lots or more	\$7,650	\$130 hourly after 60 hours of staff work
Traffic Study Review	\$975	Per Review
Minor Subdivision – Four lots or less	\$5,100	\$130 hourly after 40 hours of staff work
Time Extension for Major or Minor Subdivision	\$750	

### Rezoning

PUD – Rezoning – for Smaller and/or Less Complex Projects	\$6,600	\$130 hourly after 51 hours of staff work
PUD – Rezoning – for Larger and/or More Complex Projects	\$9,900	\$130 hourly after 76 hours of staff work
Traffic Study Review	\$975	Per Review
Rezoning - Commercial, Residential, Office & Industrial	\$9,900	\$130 hourly after 76 hours of staff work
Commercial Zoning Designation – More Complex Project	\$9,900	\$130 hourly after 76 hours of staff work

### Variance

Commercial or submitted in conjunction with other application	\$450-\$900	
Single Family Residence Processed as Administrative Permit - Complex - Moderate - Simple	\$1500 - \$1150 - \$800	For projects appealed to/or referred to Planning Commission for action - \$130 hourly after 11 hours of staff work
Public Hearing	\$2,250	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Planning

Sign	Fee	Additional Fees
Freestanding sign without Design Review Board	\$325	
Freestanding sign with Design Review Board	\$520	
Wall sign or freestanding sign copy change without Design Review Board	\$100	
Sign Requiring Design Review Board Review	\$450-\$950	
Master Sign Program less than five tenant spaces	\$1,200	
Master Sign Program five tenant spaces or more	\$1,500	
Temporary Promotional Sign Permit	No charge	

### General Plan Amendment

GPA's – Land Use Designation Change Submitted with PUD Rezoning	\$7,650	\$130 hourly after 60 hours of staff work
GPA's – Land Use Designation Change Submitted as Stand-alone Application	\$12,000	\$130 hourly after 92 hours of staff work
Traffic Study Review	\$975	Per Review
GPA's – Text Amendment	\$5,100	\$130 hourly after 40 hours of staff work

### Design Review Board

Conceptual or Pre-submittal	\$250-\$500-\$750	
Administrative - Residential	\$400-\$800-\$1200	
Administrative - Commercial	\$400-\$800-\$1200	
New SFR Hillside (Scenic Hillside or Major Ridgeline)	\$3,000	\$130 hourly after 23 hours of staff work
New MFR < 5 units	\$2,700	\$130 hourly after 21 hours of staff work
New MFR > 5 units	\$3,600	\$130 hourly after 28 hours of staff work
Office, Commercial or Industrial	\$3,300	\$130 hourly after 25 hours of staff work

### Special Planning Studies

Consultant fee plus 33% administrative fee

### Storm Water Control Plan Review

Consultant fee plus 33% administrative fee

### Property Recordings

Parcel Merger	\$567/lot	
Lot Line Adjustment	\$567/lot	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Planning

Miscellaneous	Fee	Additional Fees
Time Extension – Administrative Action - no site check required	\$450	
Time Extension – Non-Administrative Action	\$1,200	
Appeals	\$300	
Requests for Reconsideration	\$1,200	
Archaeological Review (Sonoma State Clearinghouse)	\$56	Pass through fee to Sonoma State
Zoning Certificate Letter - Residential	\$750	
Zoning Certificate Letter - Commercial	\$1,200	
Zoning Review of Building Permit		\$130 hourly after initial 2.5 hours of review
File Research		\$130 hourly after 2.5 hours of staff work
LaserFiche Files		No charge
Newspaper Advertising		\$130 plus newspaper publishing cost
Public Notice by Staff		\$0.83 per-piece plus \$130 per mail-out

### Tree Removal Permit

Residential	\$225	
Commercial	\$600	

### Documents

Capital Improvement Program Document	\$22	
Town of Danville Landscape and Irrigation Project Procedures and Standards	\$22	
Town-wide Trails Master Plan	\$52	
General Plan	\$30	
General Plan Map, Beautification Guidelines, Base Map, Specific Plan	\$7	
Parks, Recreation and Arts Strategic Plan	\$45	
Zoning Map, Downtown Master Plan, Standard Plan	\$15	
Traffic and Engineering Survey	\$3	
Aerial Photo - Hard copy, up to 42-in x 60-in	\$15	
Aerial Photo - Computer file on CD or E-mail	\$3	

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Engineering

Service	Fee
Map Check	2-10 lots - \$2,470 + \$234/lot >10 lots - \$4,853 + \$35/lot
Improvement Plan Check	3.5% of project cost ≤\$50,000
Review of improvement plans - street, drainage and landscaping work	3.25% of project cost >\$50,000 & ≤\$100,000 3.0% of project cost >\$100,000
Engineering Inspection	5.5% of project cost ≤\$50,000
Inspection of installation of street, drainage and landscaping improvements	5.25% of project cost >\$50,000 & ≤\$100,000 5.0% of project cost >\$100,000
Street Lighting	
Operation of public street lighting system	One year operational cost + 10%
Encroachment Permit	\$196 per hour, 1 hour minimum
For Public Utility Companies	\$120 per hour, 2 hour minimum
Valet Permit	\$196
Oversize/Wide Load Permit	\$29
Drainage Permit	\$196 for projects ≤\$2,000;
For work within any public or private drainage	5.5% of construction cost for projects >\$2,000
Grading Plan Check	Under 50 cy: \$202. More than 49 cy: \$202 + Percentage of Construction Cost + Volume Fee Percentage of Construction Cost: \$0 to \$10,000 use 0.5% \$10,001 to \$100,000 use 1.0% \$100,001 and greater use 1.5% Volume Fee: 50 to 1,000 cy: \$1.01 per 100 cy 1,001 to 10,000 cy: \$0.22 per 100 cy + \$202 (for soils report review) 10,001 or greater: \$0.67 per 100 cy + \$1,105 (for soils report review)
Grading Permit	Under 50 cy: \$39.72 to 100 cy: \$62. 101 to 1,000 cy: \$62 for first 100 cy plus \$30 for each additional 100 cy 1001 to 10,000 cy: \$325 for first 1000 cy plus \$25 for each additional 1000 cy 10,001 to 100,000 cy: \$544 for first 10,000 cy plus \$110 for each additional 10,000 cy 100,001 cy or greater: \$1,539 for first 100,000 cy plus \$62 for each additional 10,000 cy

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Engineering

### Grading Inspection

#### Fee

Under 50 cy: \$202  
 More than 49 cy: \$202 + Percentage of Construction Cost + Volume Fee:  
 Percentage of Construction Cost:  
 \$0 to \$10,000 use 2.0%;  
 \$10,001 to \$100,000 use 1.5%;  
 \$100,001 and greater use 1.0%  
 Volume Fee:  
 50 to 1,000 cy: \$9 per 100 cy  
 1,001 to 10,000 cy: \$102 + \$4 per 100 cy  
 10,001 or greater: \$520 + \$2 per 100 cy

### Finish Grading Inspection

Single family residential lot	\$86
Commercial Project	\$211
Debris/Clean-up Deposit	\$346

A deposit shall be paid at permit issuance to assure the clean-up of the site and/or public right-of-way. This deposit shall be returned to the applicant if it can be determined at certification of occupancy that the site and surrounding areas have been restored.

### NPDES

(National Pollutant Discharge Elimination System)

Prevention of Drainage Runoff Pollutant	Residential \$56 Multi-residential \$228 Commercial \$464
Storm Water Control Plan Review	Consultant Fee plus 33%
Underground Service Alert	Actual Cost (California Government Code 4216.5)
Utility Location Fee	
Base Map Revision	\$97 for each new or revised lot or parcel
Revision of Town computerized Base Map	
Photography/Filming Permit	\$364
Certificate of Correction or Amended Map	\$209 per document
Revise a recorded document	
Vacation of Right-of-Way or Easement	\$2,286
Process a request to abandon a public right-of-way or easement	\$2,286

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Building

Building Permits	Fee
Building Permit Fee (includes Inspection )	As permitted by the California Building Code - shown in table below
Electrical Sub-Permit	20% of building permit fee
Plumbing Sub-Permit	17% of building permit fee
Mechanical Sub-Permit	18% of building permit fee
Swimming Pool, Spa or Hot Tub Permits	Equivalent to building permit plus any required electrical or plumbing permits
<b>Plan Review</b>	
Structural and Architectural Plan Review*	65% of building fee
Plumbing Plan Review*	20% of structural and architectural plan review
Electrical Plan Review*	17% of structural and architectural plan review
Mechanical Plan Review*	18% of structural and architectural plan review
Master Plan Verification Review (subdivisions)	75% of structural/architectural plan review <sup>2</sup>
Planning Division – Plan Check	\$75 - \$150. Over \$100,000 valuation, \$300
Planning Division - Wireless Cell Site	750/per site
Engineering Division – Plan Check	\$50 - \$100. Over \$300,000 valuation, \$300 (includes Stormwater Control Plan review)

### Investigations

As determined by Chief Building Official Not to exceed \$1,000, Minimum \$218

### Fees Assessed by other Agencies Actual Cost

### Building Permit Fee Table

Total Valuation	Fee
\$1.00 to \$500	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.

\* The plan review fees calculated shall be associated with one round of plan review (first round comments plus a back check) Additional rounds of plan review shall be assessed additional plan review fees based upon an hourly rate of \$141 per hour.

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum



# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Building

Established Fees	Fee
Minimum Building Permit (inspection) fee for any permit	\$109
Kitchen Remodel/Alteration - Non Structural	\$710
Bathroom Remodel/Alteration - Non Structural	\$520
Powder Room Remodel/Alteration	\$330
Residential Window Replacement Permit	\$109 each (1-2 windows) \$225 (3-13 \$325 (14 – 26 windows) \$430 (27 or more)
Residential Patio Door Replacement Permit	\$109 each (1 or 2 doors) \$180 (3 or more)
Residential Home Demolition Permit	\$480
Pool and/or Spa Remodel	\$520
Pool Demolition Permit	\$295
Detached Storage Shed - with no trades	\$275 (not to exceed 250 square feet)
Standard Residential Re-roof Permit	\$295
Furnace and A/C Replacement Permit	\$186
Water Heater, Furnace, A/C Replacement	\$109/ea.
Photovoltaic (Residential and Non-Residential)	Fee = A+Bv Where: A = fixed fee component = \$179.50 B = variable fee component based upon kWp rating of system = 6.625 \$/kWp v = rating of photovoltaic system in kWp

### Administrative Fees That Apply to All Permits

Strong Motion Instrumentation Program	
Residential	0.013% of valuation (minimum \$0.50)
Commercial	0.028% of valuation (minimum \$0.50)
California Building Standards Fee	\$1 per \$25,000 of total valuation
Comprehensive Planning Fee	0.1% of valuation (maximum \$2,000)
Documentation Fee	\$10 plus \$1 per page

### Additional Fees That May Apply

Inspections outside of normal business hours	\$147 per hour <sup>1</sup> (4 hour minimum)
Reinspection Fees	\$109 minimum <sup>1</sup>
Inspections for which no fee is specifically indicated	\$109 minimum <sup>1</sup>
Additional plan review required by changes, additions or revisions to plans	\$141 per hour <sup>1</sup>
Permit Reactivation	\$109 (minimum fee) <sup>2</sup>
Request for Duplicate Plans	\$40 plus cost of copies
Temporary Certificate of Occupancy	\$250 (commercial/industrial only)
Investigation fee for work without requisite permit or unauthorized occupancy	Determined by Chief Building Official not to exceed \$1,000

Note: Any fees paid by credit card subject to processing fee of 2.99%, \$2.00 minimum

<sup>1</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<sup>2</sup> only applies to eligible permits as determined by the Chief Building Official.

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

The unit costs are intended to comply with the definition of "valuation" in Section 223 of the 1997 Uniform Building Code™ and thus include architectural, structural, electrical, plumbing and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

The building permit fee is based on valuation and computed from the table below, approved on June 18, 2002 and increased by applying the Engineering News Record (ENR) San Francisco Area Building Cost Index History (1915-2011) index.

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type			Average Cost per Square Foot by Occupancy & Type					
<b>APARTMENT HOUSE:</b>	<b>New</b>	<b>Remodel</b>	<b>CONV. HOSPITALS:</b>	<b>New</b>	<b>Remodel</b>	<b>HOTELS/MOTELS:</b>	<b>New</b>	<b>Remodel</b>
Type 1 or II F.R. <sup>1</sup>	\$187.37	\$91.70	Type 1 or II F.R. <sup>1</sup>	\$294.07	\$143.10	.	\$213.36	\$101.25
(Good)	\$230.68	\$106.56	Type II: 1-Hour	\$204.07	\$103.01	Type III: 1-Hour	\$184.85	\$93.94
Type V – Masonry			Type III: 1-Hour	\$209.15	\$102.44	Type III-N	\$176.18	\$80.20
(or Type III)	\$152.94	\$80.92	Type V: 1-Hour	\$197.12	\$95.00	Type V: 1-Hour	\$160.97	\$90.41
(Good)	\$187.37	\$90.09	<b>DWELLINGS:</b>			Type V: N	\$157.81	\$75.15
Type V			Type V – Masonry	\$159.91	\$95.54	<b>INDUSTRIAL PLANTS</b>		
Wood Frame	\$134.78	\$80.76	(Good)	\$204.70	\$94.33	Type 1 or II F.R. <sup>1</sup>	\$120.20	\$68.85
(Good)	\$173.22	\$86.38	Type V–Wood Frame	\$142.17	\$85.62	Type II: 1-Hour	\$83.68	\$63.50
Type I Basmt/Garage	\$79.01	\$40.92	(Good)	\$195.19	\$91.78	Type II: N	\$76.89	\$61.41
<b>AUDITORIUMS:</b>			(Major Remodel)		\$126.01	Type III: 1-Hour	\$92.13	\$63.60
Type 1 or II F.R.	\$221.41	\$104.65	Kitchen no structure		\$154.79	Type III-N	\$86.83	\$61.64
Type II: 1-Hour	\$160.34	\$91.43	With structure		\$159.82	Tilt-up	\$63.38	\$57.42
Type II: N	\$151.66	\$87.59	Bathrooms		\$154.79	Type V: 1-Hour	\$86.83	\$63.19
Type III: 1-Hour	\$168.59	\$88.13	Basements:			Type V: N	\$79.45	\$58.29
Type III-N	\$159.91	\$85.28	Semi-Finished	\$42.48	\$40.34	<b>JAILS:</b>		
Type V: 1-Hour	\$161.20	\$87.86	(Good)	\$49.01	\$42.94	Type 1 or II F.R.	\$336.10	\$167.51
Type V: N	\$150.42	\$85.02	Unfinished	\$30.84	\$25.45	Type III: 1-Hour	\$307.38	\$159.74
<b>BANKS:</b>			(Good)	\$37.38	\$30.57	Type V: 1-Hour	\$230.50	\$130.56
Type 1 or II F.R.	\$312.87	\$141.42	<b>FIRE STATIONS:</b>			<b>LIBRARIES:</b>		
Type II: 1-Hour	\$230.50	\$131.86	Type 1 or II F.R.	\$241.67	\$123.29	Type 1 or II F.R.	\$245.90	\$124.71
Type II: N	\$223.09	\$127.49	Type II: 1-Hour	\$159.06	\$88.47	Type II: 1-Hour	\$179.97	\$95.80
Type III: 1-Hour	\$254.35	\$131.44	Type II: N	\$149.99	\$86.08	Type II: N	\$171.11	\$90.01
Type III-N	\$245.28	\$128.83	Type III: 1-Hour	\$174.08	\$88.75	Type III: 1-Hour	\$190.13	\$96.18
Type V: 1-Hour	\$230.50	\$131.84	Type III-N	\$166.67	\$85.05	Type III-N	\$180.62	\$88.14
Type V: N	\$220.75	\$120.49	Type V: 1-Hour	\$163.29	\$87.07	Type V: 1-Hour	\$178.50	\$94.91
<b>BOWLING ALLEYS:</b>			Type V: N	\$154.84	\$85.09	Type V: N	\$171.11	\$82.20
Type II: 1-Hour	\$107.75	\$68.14	<b>HOMES FOR THE ELDERLY:</b>			<b>MEDICAL OFFICES:</b>		
Type II: N	\$100.56	\$63.33	Type 1 or II F.R.	\$219.06	\$112.98	Type 1 or II F.R. <sup>1</sup>	\$252.43	\$137.40
Type III: 1-Hour	\$117.23	\$68.77	Type II: 1-Hour	\$177.87	\$88.21	Type II: 1-Hour	\$194.77	\$102.48
Type III-N	\$109.63	\$65.30	Type II: N	\$170.28	\$83.72	Type II: N	\$185.09	\$98.56
Type V: 1-Hour	\$79.01	\$67.82	Type III: 1-Hour	\$185.27	\$88.49	Type III: 1-Hour	\$211.25	\$106.87
<b>CHURCHES:</b>			Type III-N	\$166.67	\$78.64	Type III-N	\$196.68	\$99.66
Type 1 or II F.R.	\$209.56	\$104.83	Type V: 1-Hour	\$178.92	\$85.81	Type V: 1-Hour	\$190.54	\$102.84
Type II: 1-Hour	\$157.39	\$78.64	Type V: N	\$172.83	\$82.56	Type V: N	\$183.79	\$97.66
Type II: N	\$149.57	\$72.88	<b>HOSPITALS:</b>			<b>OFFICES<sup>2</sup>:</b>		
Type III: 1-Hour	\$171.11	\$78.99	Type 1 or II F.R. <sup>1</sup>	\$344.76	\$166.11	Type 1 or II F.R.	\$225.63	\$118.53
Type III-N	\$163.50	\$73.04	Type III: 1-Hour	\$285.41	\$140.43	Type II: 1-Hour	\$151.05	\$101.14
Type V: 1-Hour	\$159.91	\$78.58	Type V: 1-Hour	\$272.29	\$135.17	Type II: N	\$143.89	\$94.42
Type V: N	\$150.42	\$68.07				Type III: 1-Hour	\$163.08	\$99.20
						Type III-N	\$155.92	\$94.58
						Type V: 1-Hour	\$152.76	\$98.02

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.

# Master Fee Schedule 2020/21

## DEVELOPMENT SERVICES - Building

### Building Permit Valuation Table

#### Average Cost per Square Foot by Occupancy & Type

Occupancy & Type			Average Cost per Square Foot by Occupancy & Type					
<b>PRIVATE GARAGES:</b>			<b>SCHOOLS:</b>	New	Remodel	<b>WAREHOUSES<sup>1</sup></b>	New	Remodel
Wood Frame	\$126.01	\$36.06	Type I or II F.R.	\$234.91	\$140.81	Type I or II F.R.	\$104.36	\$68.06
Masonry	\$57.87	\$36.40	Type II: 1-Hour	\$160.34	\$111.21	Type II or V: 1-Hr	\$61.88	\$40.79
Open Carports	\$35.09	\$23.88	Type III: 1-Hour	\$171.53	\$111.22	Type II or V: N	\$58.09	\$39.71
<b>PUBLIC BUILDINGS:</b>			Type III-N	\$164.99	\$97.39	Type III: 1-Hour	\$70.13	\$40.77
Type I or II F.R. <sup>1</sup>	\$260.67	\$138.53	Type V: 1-Hour	\$160.78	\$107.16	Type III-N	\$66.77	\$38.01
Type II: 1-Hour	\$211.25	\$105.65	Type V: N	\$153.39	\$95.03	<b>AIR CONDITIONING:</b>		
Type II: N	\$201.97	\$101.74	<b>SERVICE STATIONS:</b>			Commercial	\$8.87	
Type III: 1-Hour	\$219.28	\$108.53	Type II:N	\$141.95	\$71.32	Residential	\$7.39	
Type III-N	\$211.66	\$101.39	Type III:1-Hour	\$148.10	\$74.68	Sprinkler System	\$5.48	
Type V: 1-Hour	\$200.69	\$105.25	Type V: 1-Hour	\$126.11	\$71.21	<b>MISCELLANY<sup>2</sup></b>		
Type V: N	\$193.52	\$97.85	Canopies	\$59.16	\$39.35	Deck/covered porches	\$45.53	
<b>PUBLIC GARAGES:</b>			<b>STORES:</b>			Retaining Wall	\$0.00	
Type I or II F.R. <sup>1</sup>	\$103.28	\$58.98	Type I or II F.R. <sup>1</sup>	\$174.08	\$94.58	(less than 4')	\$78.40	
Type I or II open p	\$77.52	\$54.98	Type II: 1-Hour	\$106.46	\$81.98	Retaining Wall	\$0.00	
Type II: N	\$59.16	\$52.35	Type II: N	\$104.15	\$79.95	(4' and more))	\$146.98	
Type III: 1-Hour	\$78.15	\$56.38	Type III: 1-Hour	\$129.50	\$81.56	Balcony	\$54.64	
Type III-N	\$69.50	\$52.64	Type III-N	\$121.47	\$94.73	Trellis/Arbor	\$27.31	
Type V: 1-Hour	\$71.19	\$55.69	Type V: 1-Hour	\$109.02	\$80.99			
<b>RESTAURANTS:</b>			Type V: N	\$100.76	\$78.04	:		
Type III: 1-Hour	\$205.77	\$142.88	<b>THEATERS:</b>					
Type III-N	\$188.44	\$138.27	Type I or II F.R.	\$231.96	\$125.70			
Type V: 1-Hour	\$188.44	\$140.79	Type III: 1-Hour	\$169.00	\$99.15			
Type V: N	\$181.03	\$135.84	Type III-N	\$160.97	\$91.83			
			Type V: 1-Hour	\$159.06	\$97.22			
			Type V:N	\$150.42	\$82.37			

1 Add 0.5% to total cost for each story over three.

2 Deduct 20% for shell-only permits.