

A NOTICE TO CONTRACTORS: CALL FOR BIDS

NOTICE IS HEREBY GIVEN, that the Town of Danville, State of California, hereby calls for sealed bid proposals to be received by the City Clerk of the Town of Danville, 510 La Gonda Way, Danville, CA on or before Tuesday, October 3, 2017 at 2:00 p.m.

Description of Work: These bids shall cover the furnishing of all labor, material, equipment, mechanical workmanship, transportation and services, which are required for **Holiday Tree Lights Repairs and Maintenance.**

Procedures: The Bid Proposal, which includes conditions of proposals, unit prices and bid amount shall be signed and submitted in a sealed envelope.

The bid envelope is to be addressed to: Sealed Bid, Town of Danville, City Clerk, 510 La Gonda Way, Danville, CA 94526 and have the name of the project noted thereon.

At 2:00 p.m. on Tuesday, October 3, 2017, the Bid Proposals will be taken by the City Clerk of the Town of Danville, 510 La Gonda Way, Danville, CA. Bids **will not** be opened and publicly read by the City Clerk or his/her authorized representative.

The contractor shall possess appropriate licensing for this work and a **Town of Danville business license** at the time this contract is awarded.

The bids for this work shall be submitted in accordance with the attached scope of work.

Bids must be made on a proposal form, which is included with the project scope of work and must be signed by the bidder.

This is a performance based, itemized, bid **which must adhere to all prevailing wage standards.** Compensation will be 75% of the bid price after satisfactory completion of repairs by November 14, 2017 and the balance on satisfactory completion of the maintenance period on January 8, 2018. Compensation will be based on the lump sum price.

Section 1 - SCOPE OF WORK

The Town has 6 lighted trees at 5 different locations in downtown Danville.

The Contractor will repair, replace and maintain the tree lights so that a minimum of 95% of the lights on each tree is lit from November 24, 2017 until January 8, 2018.

All the tree lights are located within downtown Danville. Locations of the trees are shown in Attachment B. Existing tree lights needing repair are as high as 75 feet and the extent of repairs will vary from tree to tree. Estimation of repairs needed will be done at the bidders own expense. Light strands vary depending on size of trees. Scope of work may be adjusted by the Town in order to stay within budget.

Only commercial grade lighting fixtures, wiring and bulbs rated for outdoor use is to be installed. Contractor will supply listing of materials to be used for approval by the Town of Danville.

Some work may require a Building Permit, for which the contractor must apply for.

Contractor **will be required** to purchase a Town building license if awarded the contract.

Damage to existing facilities caused by the contractors work shall be repaired or reconstructed by the contractor, at no additional cost to the Town.

Traffic Control

Any work that will require closure of a traffic lane will need a Town approved traffic control plan and is the responsibility of the Contractor. Adequate warning signs and cones must be set up prior to commencement of work. The contractor will provide signs and cones. No lane closures will be permitted prior to 9:00 a.m. or later than 2:30 p.m.

Bidding Procedure

For all sites, the bid sheet will have two parts. The first price will be the cost to repair the existing lights and a second price will be to replace the existing lights with low voltage (preferably LED lighting) as specified. **The intent is to replace the existing 120VAC or low voltage tree lights with LED lighting where feasible and within budget.**

Each bid will be analyzed to find the best combination of prices that will allow for the greatest number of trees to be converted to low voltage lighting. The bid will be awarded to the bidder whose overall bid is the lowest, taking into account the intent to replace as much of the existing 120VAC lights or low voltage lights with LED lighting.

Bids will be accepted until 2:00 p.m. on October 3, 2017 at 510 La Gonda Way, Danville, CA 94526. The Town reserves the right to refuse any or all bids. Please contact Jed Johnson at (925) 314-3450 with any questions.

Attachment A: Price Proposal Specifications
B: Price Proposal By Location

**Holiday Tree Lights Repair and Maintenance
PRICE PROPOSAL SPECIFICATIONS**

Inspect and repair or replace tree lights, including all circuit breakers, timers, wiring, photo-cells etc., and make any additional repairs as necessary to maintain a minimum of 95% of lights on each tree. Trees will be lit from November 24, 2017 until January 8, 2018.

The bid price will cover all labor, material, equipment, traffic control, transportation and services which are required for repairs and maintaining tree lighting. The Contractor is responsible for maintenance of the lights until January 8, 2018.

Compensation will be 75% of the bid price on satisfactory inspection of work performed by November 14, 2017. Payment will be withheld, pro rata, from this payment for those portions of the work not completed until such time as repairs are made to the 95% specification for operating lights. The Contractor will receive the remaining balance of the bid price upon satisfactory completion of the maintenance period ending on January 8, 2018.

A Town of Danville Inspector will perform inspection and payment will be based upon Inspector's recommendation and approval. All requests for repairs by the Town will be completed within 48 hours unless otherwise approved by the Inspector.

Liquidated damages equaling two percent (2%) of the bid price will be assessed for each day the contractor fails to perform to the contract specifications and terms. Liquidated damage charges will start after the 48-hour notice has been given.

Prevailing Wages: Prior to commencing work, Contractor shall determine whether the work to be performed is subject to the payment of prevailing wages as determined by the Department of Industrial Relations. If the work is determined to be subject to prevailing wages, Contractor shall be responsible for compliance with the applicable wage orders and shall provide the Town with certified payrolls for all work performed.

BIDDER: _____
Signature

NAME OF COMPANY: _____

DATE: _____

**Holiday Tree Lights Repair and Maintenance
PRICE PROPOSAL BY LOCATION**

1. San Ramon Valley Blvd. at south-west corner of Railroad Avenue, 2 trees – each tree height is approximately 50 feet.

Lights work off an Intermatic timer located in a pedestal at the base of the trees.

Repair existing \$ _____ **Replace existing** \$ N/A

2. Town Meeting Hall parking lot/small oak. Height of tree is approximately 15 feet.

Lights work off an Intermatic timer located in room on south side of the building.

Repair existing \$ _____ **Replace existing** \$ N/A

3. Town Meeting Hall parking lot/large oak. Height of tree is approximately 50 to 60 feet.

Lights work off an Intermatic timer in pedestal at base of tree.

Repair existing \$ _____ **Replace existing** \$ N/A

4. Railroad Avenue on west side just south of Love Lane in front of Danville Shopping Center. Height of tree is approximately 30 feet.

Lights work off a photocell located in the tree.

Repair existing \$ _____ **Replace existing** \$ _____

5. Diablo Road/Big Oak. Height of tree is approximately 75 feet.

Lights work off an Intermatic timer at base of the tree.

Repair existing \$ _____ **Replace existing** \$ N/A

ATTACHMENT B