











11. Other information:

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| A. Are you willing to attend night meetings?   | Yes | No |
| B. Are you a resident of the Town of Danville?   | Yes | No |
| C. Is your place of business or employment in Danville?  | Yes | No |
| D. Do you have any property ownerships, other than your home, or any business or personal relationships which might be considered a conflict of interest in carrying out your responsibilities on the Planning Commission? |     |    |

Please indicate your availability on the following dates for a 15-minute interview with the Danville Town Council:

Date:	Yes	No
Date:	Yes	No
Date:	Yes	No

You will be contacted to confirm the date, time and location of the interview.

Date/time submitted: \_\_\_\_\_

Submit completed application to the City Clerk:

E-mail: [msunseri@ci.danville.ca.us](mailto:msunseri@ci.danville.ca.us)  
Fax: (925) 838-0548  
Mail: City Clerk, Town of Danville, 510 La Gonda Way, Danville, CA 94526

## **Danville Planning Commission**

The Planning Commission consists of seven (7) regular members appointed by the Town Council and one (1) or two (2) alternate members that may be appointed by the Town Council at its discretion.

### Powers and Duties

The Planning Commission is responsible for various aspects of the Development Review process. The Commission makes recommendations to the Town Council on matters pertaining to the General Plan, Zoning Ordinance, and Capital Improvement Program. Among their responsibilities are the review of applications for development plans, land use permits, major and minor subdivisions, and rezonings, environmental review, and the administration of public hearings on such applications. The Commission applies General Plan policies and standards to proposed development and evaluates projects for their conformity with the Plan.

### Term of Office

The term of office of each regular member is four (4) years unless otherwise determined by the Council. Each regular member shall serve until their successor is appointed and qualified. The term of office of any alternate members shall be for terms so designated by the Council at the time of their appointment.

### Meetings

The Commission meets regularly on the second and fourth Tuesday of every month at 7:30 p.m. in the Town Meeting Hall, 201 Front Street, Danville. Four members of the Commission shall constitute a quorum for the transaction of business.

### Compensation/Reimbursement

Members of the Commission do not receive compensation for their attendance at Commission meetings, but are entitled to reimbursement for reasonable expenses actually incurred in the course of their duties, provided that such reimbursement shall first be approved by the Town Council.

### Brown Act/Conflict of Interest Code

The Commission and each of its members are subject to the provisions of the Ralph M. Brown Act. Essentially, all meetings are open and public and all members of the public are permitted to attend any meeting.

The Commission and each of its members are subject to the provisions of the Town's Conflict of Interest Code. This requires each Commissioner to file an annual Statement of Economic Interests publicly disclosing their personal assets and income. They must disqualify themselves from participating in decisions which may affect their personal financial interests.

### Officers

The Commission shall elect a Chair and a Vice-Chair from among its members. The Chair and the Vice-Chair serve for a term of one year and until the successor of each is appointed and qualified.

### Adoption of Rules

The Commission has adopted rules for the transaction of its business and keeps a public record of its resolutions, transactions, findings and determinations.

### Residency Requirement

All members of the Commission must be residents of the Town of Danville.