



PICNIC AREA USE APPLICATION

RECREATION SERVICES



RENTAL REQUEST CLASSIFICATION

- Private Rental
 Commercial
 Non-Profit Organization # _____
 (must provide non-profit status letter/number)

Application Date: _____

Name: _____ Email: _____

Address: _____ City/State/Zip: _____

Cell Phone: _____ Birthdate: _____

Organization/Company (if applicable):

Name: _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Work Phone: _____

PICNIC INFORMATION

Date Requested: _____ Name of Event: _____

No. Attending: _____ Will you be serving alcohol? Yes No

Time Block Requested: 9:00 a.m.-2:00 p.m. 2:00 p.m.-7:00 p.m. 9:00 a.m.-7:00 p.m.

Please check which picnic area(s) you are requesting: (Please note: Number of tables will be assigned based upon expected attendance. Each table seats 8 adults.)

Diablo Vista Park
1000 Tassajara Ranch Drive

- Tables 1-3
- Tables 4-6
- Tables 6-9

Hap Magee Ranch Park
1025 La Gonda Way

- Tables 1-4
- Tables 5-8
- Tables 9-12

Oak Hill Park
3005 Stone Valley Road 2101

- Tables 1-7

Osage Station Park
816 Brookside Drive

- Tables 1-7
- Tables 8-11
- Tables 12-13
- Tables 14-21

Sycamore Valley Park
2101 Holbrook Drive

Lower Level

- Tables 1-5
- Tables 6-7
- Tables 8-12
- Tables 13-15

Upper Level

- Tables 16-22
- Tables 23-28

PINCIC TABLE FEES

**All fees listed below are priced PER table. To determine the total fee for the request, please multiply the price per table listed below by the number of tables in the groupings being requested.*

***An additional \$100 deposit is charged when all picnic tables in an area are reserved.*

User Group Classification	<u>Government</u>	<u>Non-Profit</u>	<u>Private</u>	<u>Commercial</u>
Resident	\$9 half day/\$18 full day	\$11 half day \$22 full day	\$15 half day \$30 full day	\$21 half day \$42 full day
Non-Resident		\$13 half day \$26 full day	\$18 half day \$36 full day	\$25 half day \$50 full day

ADDITIONAL AMMENTITIES:

Start Time: _____ Ending Time: _____ (1 hour minimum)

Bocce Courts at Sycamore Valley Park # of Courts _____ (8 available)

Sand Volleyball Court (Hap Magee Ranch Park/ Diablo Vista/ or Oak Hill Park)

RENTAL FEES FOR COURTS

User Group Classification	<u>Government</u>	<u>Non-Profit</u>	<u>Private</u>	<u>Commercial</u>
Resident	\$8/hr/court	\$11/ hr/court	\$14/ hr/court	\$20/ hr/court
Non-Resident		\$13/ hr/court	\$17/ hr/court	\$24/ hr/court

INSURANCE REQUIREMENTS

Insurance is required for all parties with an anticipated attendance of 100 or more. Insurance can be purchased through the Town of Danville at cost of \$113. Renters can also provide their own insurance. The Town of Danville requires permit users to provide a **“Certificate of Liability Insurance”** naming the **Town of Danville as an additional insured**. Certificate must include the Town’s address, which is **510 La Gonda Way, Danville, CA 94526**.

Insurance Required? Yes No

I will provide my own insurance

I will purchase insurance through the Town of Danville

POLICIES AND PROCEDURES

- Reservations will not be confirmed over the phone. Reservations are confirmed after full payment has been made and you have received an approved reservation permit.
- All renters must provide their own bocce equipment.
- No inflatable structures, jump houses, petting zoos or dunk tanks allowed in parks.
- Bocce courts are for bocce use only. Bikes, skateboards and other uses unrelated to bocce use are prohibited.
- Beer, wine, and champagne may be consumed only in picnic areas, and must be served with food.
NO HARD LIQUOR ALLOWED
- The use of generators is prohibited.
- **SMOKING IS PROHIBITED** in all Town maintained parks.
- It is prohibited to paste, tack, glue or post any sign, placard, advertisement or inscription, or to erect any sign in the park.
- Selling, vending, or peddling items is prohibited.
- Use of amplification equipment is prohibited.
- Requests for exceptions to the policy must be submitted in writing no less than ten (10) business days prior to the rental date and receive written approval from the Parks and Community Services Director, or designee.

Customer Signature

Today's Date

Please make all checks payable to: Town of Danville
MAIL APPLICATION AND CHECK FOR FEES TO:
DANVILLE COMMUNITY CENTER, 420 FRONT STREET, DANVILLE, CA 94526-1740
ATTENTION: FACILITIES MANAGEMENT